

# GUIDELINES FOR ABSTRACT SUBMISSION (Free Papers)

All abstracts must be submitted through the Congress website at [www.assm2018.com](http://www.assm2018.com). Click on "Online Abstract Submission" and follow the steps making sure to carefully complete all sections. If all sections are not completed, your abstract submission will **NOT** be accepted.

## 1. Rules for abstract submission

- A. Authors are required to indicate their preference for either oral or poster presentation by checking the appropriate box on the submission web page. The Scientific Committee, however, reserves the right to make the final decision on the mode of presentation.
- B. Acceptance or rejection of abstracts will be based on rankings given by a peer review of experts in the associated subspecialties. Results of the selection process will be sent out via e-mail. The reviewers' decision is final and cannot be appealed.
- C. Abstracts should contain original work that has not been presented at major international meetings prior to the ASSM 2018.
- D. Instructions on the preparation of posters will be included with the notification of acceptance.
- E. Submission of an abstract indicates acceptance of and compliance with the abstract submission rules, the scientific validity of the presentation and that all authors have read and approved the abstract and its contents.
- F. All accepted abstracts will be published in an abstract USB and distributed to all delegates.
- G. Accepted abstracts are official communications to the Congress. The presenting author agrees to register, attend the Congress and present the abstracts as scheduled. The presenting author **must register at the time of acceptance of his or her abstract**. Abstracts accepted with no registered participants by Dec 31, 2017 will not be published.
- H. The Congress Scientific Committee reserves the right to reject abstracts that do not observe the above-mentioned rules.
- I. The Congress Scientific Committee will review all submitted abstracts. The reviewing process is confidential and decision is final.

## 2. Instructions for abstract preparation

- A. **Abstracts must be written and presented in English.**
- B. **Title:** Use a concise title that indicates the content of the abstract. The complete title should be capitalized and should not exceed 30 words. Refrain from using abbreviations in the title.  
**Authors:** Names and surnames for each author must be provided. Do not include degrees or titles. Presenting authors' names will be underlined and corresponding authors' name will be in bold.  
**Affiliations:** Each author should be listed by department, institution and country.  
**Text:** Abstracts should not exceed 300 words. Abstracts will be reproduced exactly as submitted and will not be edited in any way.  
Contents may be organized as the author sees fit, though they should include the purpose of the study, the methods used, a summary of the results and the conclusion reached. It is not satisfactory to simply state that "The result will be discussed:" Only standard abbreviations may be used without definition. Drug products should be identified by their generic name only. Data must be given in units (International metric system is preferred) widely used in literature.  
**No references, tables, charts or drawings are allowed.**
- C. Refer to the Abstract Sample.

Only a limited number of abstracts selected by the Scientific Program Committee will be presented as oral communications. Others will be accepted as posters.

### 3. Topics

For reviewing and scheduling purposes, abstracts will be divided into thematic areas. Please indicate on the submission page the appropriate topic classifications to which your abstract belongs. Only one category may be chosen. The Scientific Program Committee will attempt to respect the authors' choice regarding their self-assignment to a special topic, but it reserves the right to change the allocation in order to achieve a well-balanced scientific program.

No.	Topic
1	Physiology
2	Behavior
3	Dreaming
4	Sleep Deprivation
5	Instrument and Methodology
6	Pharmacology and Biochemistry
7	Learning, Memory, and Cognition
8	Healthcare Services and Education
9	Neurobiology
10	Chronobiology
11	Cell and Molecular Biology and Genetics
12	Sleep and Aging
13	Pediatric Sleep
14	Sleep Disorders - Breathing
15	Sleep Disorders - Parasomnia
16	Sleep Disorders - Narcolepsy/Hypersomnia
17	Sleep Disorders - Insomnia
18	Sleep Disorders - Circadian Rhythms
19	Sleep Disorders - Movement Disorders
20	Neurological Disorders and Sleep
21	Medical Disorders and Sleep
22	Psychiatric and Behavioral Disorders and Sleep
23	Others

#### 4. Others

A. Statement of Responsibility

- The co-authors agree with the stated results and have consented to inclusion as authors.
- This abstract has not been submitted to any other international meeting
- Work involving humans or animals, or material derived from them, was approved by an institutional ethics committees.

B. Modifications may be made before the abstract submission system is closed.

C. Authors who wish to withdraw their abstract should send a written request to:

[scientific@assm2018.com](mailto:scientific@assm2018.com)

D. Online Submission is available on the Congress website from August 15, 2017. Please follow the instructions detailed on the website. Your abstract submission will be acknowledged automatically by email. **FAX SUBMISSIONS WILL NOT BE ACCEPTED.**

E. Presentation guidelines will also be sent after your abstract submission is complete.

#### 5. Acceptance Notification

You will be notified **by Dec 20, 2017** of allocated sessions and requirements and instructions for oral and poster presentations. If your abstract is accepted, please be sure to register no later than December 31, 2017. Unless you register in time, your abstract may not be included in the Congress Abstract USB.

**Abstract Submission Deadline  
November 30, 2017**

**Acceptance Notification Date  
December 20, 2017**

**Congress Secretariat (Scientific Office)**

c/o KoConex Ltd. 2F, Oxford Bldg., 2335 Nambusoonghwan-ro, Seocho-gu, Seoul 06714, Korea

TEL: + 82 2 3476 7700 FAX: + 82 2 3476 8800

Email: [scientific@assm2018.com](mailto:scientific@assm2018.com) / Web: [www.assm2018.com](http://www.assm2018.com)

# [ABSTRACT SAMPLE]

The on-line submission system will automatically provide correct formatting for your abstract.

**FP-00001**

**Pediatric Sleep** *[TOPIC]*

**Oral** *[TYPE]*

**PEDIATRIC INSOMNIA: UP TO DATE** *[TITLE –15P]*

*[Authors' Name] Presenting author will be underlined, Corresponding author will be bolded.*

Gil Dong HONG<sup>1</sup>, **Gil Sun HONG**<sup>1</sup>

*[Affiliation Name]*

<sup>1</sup>Department of Pediatric Medicine, Seoul National University College of Medicine, Seoul, Korea

*[Contents Body] Use of subtitle such as purpose, method, result, and conclusion depends on your choice.*

**Keywords :** Keyword 1, Keyword 2, Keyword 3